

| | | | | | | | |
|------------------------------------|-------|-----------|---------|------------|------------------------------|---------------|--------------------------------------------------------------------------------------|
| THIS SECTION FOR OFFICIAL USE ONLY | Fee | Date Paid | Check # | BIC Status | Date of District Declaration | Date of Hire | College Training |
| | \$100 | 9/15/23 | 82750 | ✓ | 8/22/2023 | 6/28/2023 | <input checked="" type="checkbox"/> BA/BS MA <input type="checkbox"/> AA# credits |
| | | | | | SBOE Meeting Date | Date Approved | Printed |
| | | | | | 12/2023 | | |

STATE BOARD OF EDUCATION – EMERGENCY PROVISIONAL

District/Charter and Candidate Application Form

NEW APPLICATION

2023-2024 SCHOOL YEAR

| | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|-----------------------------------------------------------|
| DISTRICT/CHARTER SCHOOL SECTION – <i>Must be completed by district/charter school.</i> | | |
| Section I: District/Charter School Information | | |
| District/Charter Name West Bonner County School District | | District/Charter # 83 |
| Name of District Superintendent/Charter Administrator Branden Durst | | Name of Contact Person Tracy Rusho |
| Email Address tracyrusho@sd83.org | | Phone # 208-448-4439 |
| Mailing Address 134 Main Street | | City, State, Zip Code Priest River, Idaho 83856 |
| Section II: Candidate Demographic Information | | |
| Last Name, First Name and Full Middle Name Durst, Branden John | | Birth Date [REDACTED] |
| Maiden/Another Name Nelson | | EDUID [REDACTED] |
| Email Address brandendurst@sd83.org | | Phone # [REDACTED] |
| Mailing Address 134 Main Street | | City, State, Zip Code Priest River, Idaho 83856 |
| Section III: Certificate and Endorsement code(s) requested <i>(See endorsement tab of 2023-2024 SDE Assignment Credential Manual)</i> | | |
| <input type="checkbox"/> Instructional Certificate | <input checked="" type="checkbox"/> Administrator Certificate | <input type="checkbox"/> Pupil Service Staff Certificate |
| Endorsement # 7050 | Endorsement Title Superintendent | |
| Endorsement # | Endorsement Title | |
| Section IV: ISEE assignment code(s) and title(s) the candidate will be assigned <i>(See assignment tab of 2023-2024 SDE Assignment Credential Manual)</i> | | |
| Assignment # 41010 | Assignment Title Superintendent | |
| Assignment # | Assignment Title | |

DISTRICT/CHARTER SCHOOL SECTION- *Continued*

Section V: Emergency Explanation Verification

Applications received after January 1 of the school year must be due to the school district/charter school losing a staff member after January 1 of the school year.

The Board of Trustees declared an emergency exists in our district/charter for the position and recorded this declaration in the current school year official board minutes.

| Declaration Date of Emergency | Applicants Received | Applicants Interviewed | Date Hired |
|-------------------------------|---------------------|------------------------|------------|
| 08/22/2023 | 4 | 4 | 06/28/2023 |

Indicate Summary of Recruitment Efforts

The district launched its superintendent recruitment campaign on March 31, 2023, opening the position to both internal and external candidates and promoting it across the state. After a month-long application window ending on April 28, 2023, four candidates applied—three external and one internal. Unfortunately, two external candidates withdrew before the process concluded for reasons unknown to the board.



Among the remaining two candidates, both lacked certain essential superintendent endorsement requirements. However, Branden Durst, was the only candidate remaining who had completed an EdS superintendency training program and had completed the requisite superintendency internship.

The district's board conducted thorough interviews with both finalists, including a community engagement segment, to assess their compatibility with the role. After careful consideration, the board selected Mr. Durst.

Section VII: District/Charter and School Board Attestations

We, the undersigned:

- Are aware this, one (1) year emergency provisional, is non-renewable and does not lead to a valid educator certificate in Idaho.
- Confirmed the candidate holds an associate's degree or higher, or has at least two (2) years of college training (48 semester credits).
- Are aware this application may not be used for any special education endorsements per IDEA.
- Agree that the endorsement(s) requested align to the assignment(s).
- Have ensured all the required documents are contained in this application packet and understand that only complete application packets will be reviewed by State Board of Education for approval.
- Are aware if applying after January 1, it is due to losing a staff member after January 1 of the school year.
- Are aware that an incomplete packet may result in a reduction of district/charter funding and is in violation of [Idaho Code §33-1201](#).

| | | |
|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------|
| Signature of School Board Chairperson | | Date |
| Print Keith Rutledge | Signature  | 08/28/2023 |
| Signature of District Superintendent or Charter Administrator | | Date |
| Print Branden Durst | Signature  | 08/28/2023 |

CANDIDATE SECTION- *Must be completed and signed by candidate.*

Section I: College Training

Do you have an associate's degree or higher?

- Yes, attach transcripts showing degree.
 - No, attach transcripts showing completion of a minimum of 48 semester credits.
- Total number of college credits earned: _____

Section II: Candidate Affirmations (please initial and sign)

I, the undersigned understand:

BD This one (1) year emergency provisional is non-renewable and does not lead to a valid educator certificate in Idaho.

BD If I have a separation of employment from requesting district/charter this certificate is no longer valid.

Signature of Candidate



Date

08/28/2023

Licensing History

You must answer "yes" to each question that applies to you, even if you have already answered "yes" on a previous application.

IMPORTANT: Discrepancies in this section will result in denial of educator license/certificate.

| | | | |
|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Have you ever had an educator or teacher license/certificate denied by any professional licensing authority?</p> | <p>2. Have you ever had disciplinary action taken against a professional license/certificate?</p> <p><i>Disciplinary action on a license/certificate includes revocation, suspension, probation, letters of reprimand, or conditions imposed by a professional licensing authority.</i></p> | <p>3. Have you ever voluntarily surrendered a professional license/certificate to avoid disciplinary proceedings by a professional licensing authority?</p> | <p>4. Are there pending disciplinary proceedings or investigations against your license/certificate by a professional licensing authority?</p> |
|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|

ALL APPLICANTS ANSWERING YES: Include a detailed written explanation for each question marked yes. You do not need to re-submit a written explanation if you have previously provided one.

CANDIDATE SECTION CONTINUED - Continued

Legal History

As part of the application process, the State Department of Education may conduct a background investigation check, which involves a review of criminal history such as arrests and misdemeanor or felony convictions.

By signing this application, I acknowledge that I may be required to provide additional information, such as court records.

- **Felonies** - In order to expedite your application, please include a detailed written explanation of each felony criminal issue and a copy of the judgment of conviction for any felony conviction.
 - Please obtain court records from the court house.
 - A printout from the State Judiciary repository will NOT be accepted as relevant court documents.*Note: If you have provided these documents with a previous application, you do not need to re-submit them.*
- **Misdemeanors** - There is no need to submit documentation with your application for misdemeanor arrest and/or convictions. We will contact you if we need any information.

IMPORTANT: Failure to respond to a request for information will result in your application not being approved.

⚠ Attestations and Signature

In order for us to be able to process your application, please review and initial each of the statements below.

BD I attest and affirm that I have read the Code of Ethics for Idaho Professional Educators (for a copy, go to <https://www.sde.idaho.gov/cert-psc/psc/ethics.html>).

BD I attest and affirm that all statements made by me on this application are true and correct to the best of my knowledge.

BD I understand that it is a violation of the Code of Ethics for Idaho Professional Educators to make any false statement(s) on this application or required documents. Disciplinary action, which may include revocation, suspension, denial, letter of reprimand, or conditions, may be imposed under Section 33-1208, Idaho Code.

BD I understand that it is my responsibility to keep my mailing address updated with the State Department of Education at all times. Failure to do so may result in not receiving legal/licensing documents related to my credential.

DO NOT SIGN UNTIL YOU HAVE READ AND INITIALED THE ABOVE STATEMENTS

Signature of Candidate

Date 08/28/2023



WEST BONNER COUNTY SCHOOL DISTRICT #83

Administrative Office
134 Main Street, Priest River, ID 83856
(208)448-4439 • www.sd83.org

August, 29, 2023

Idaho State Board of Education
Mr. Matt Freeman and Dr. Linda Clark
650 W. State St.
Boise, Idaho 83720-0037

Subject: Emergency Declaration

Dear Mr. Freeman and Dr. Clark,

On August 22, 2023 the Board of Trustees of the West Bonner County School District officially declared an emergency pursuant to Idaho Code 33-1203 for the purpose of allowing Superintendent Durst to apply for an emergency provisional certificate to serve as our district superintendent. As per the motion, the emergency declaration will be in full force and effect from August 31, 2023 until June 30, 2024.

The motion approved by the Board directed district staff to provide notice of the emergency declaration to the State Board and this letter is intended to fulfill that directive.

Sincerely,

Keith Rutledge
Chairman of the Board of Trustees
West Bonner County School District #83

Branden Durst
Superintendent
West Bonner County School District #83

CC: Chris Yorgason
WBCSD Legal Counsel

YORGASON
LAW OFFICES, PLLC

August 25, 2023

Idaho State Department of Education
Certification & Professional Standards
650 W State Street, 2nd Floor
PO Box 83720
Boise, Idaho 83720-0027

Re: Branden Durst emergency provisional certificate

Dear Director:

This letter is written in support of Branden Durst's application for an emergency provisional certificate. Idaho Code §33-1201 requires that "every person who is employed to serve in any elementary or secondary school in the capacity of ... administrator ... shall be required to have and to hold a certificate issued under the authority of the state board of education, valid for the service being rendered..." However, in declared emergencies, "the state board may authorize the issuance of provisional certificates based on not less than two (2) years of college training." Idaho Code §33-1203.

The Idaho Administrative Procedures Act (IDAPA) 08.02.02.015.03.b provides additional requirements to be eligible for a superintendent endorsement, which include:

- The applicant must hold an education specialist or doctorate degree or complete a comparable post-master's sixth year program at an accredited college or university
- Have four years of full-time certificated/licensed experience working with students while under contract in an accredited school setting
- Complete an administrative internship in a state board approved program for the superintendent endorsement or have one year of out-of-state experience as an assistance superintendent or superintendent
- Provide verification of completion of an approved program of at least thirty semester credit hours, of post master's degree graduate study for the preparation of school superintendents at an accredited college or university
- Receive an institutional recommendation for a superintendent endorsement

While the State Code and IDAPA provide minimum requirements for superintendents, the application for an emergency provisional certificate allows for the waiver of any or all of those requirements, so long as certain minimum emergency requirements are satisfied. The Idaho State Department of Education clarifies in its Emergency Provisional Certificate application that a school district is allowed "to request one (1) year certification/endorsement in an emergency situation for a candidate who does not hold the required Idaho certificate/endorsement to fill a position." The process for approval of an emergency authorization includes the following steps:

- The applicant must pass a background check as required by Idaho Code §33-130
- The applicant must have two (2) years of college training (48 semester credits)

- The application must include the date the district declared an emergency, the date the applicant was hired, and a summary of the recruitment efforts which led to the emergency.

Mr. Durst meets all of these requirements.

As noted in Mr. Durst's application for an emergency provisional certificate, the West Bonner County School District launched a search for a superintendent on March 31, 2023. After a month-long application window, the District received four applications — two of which ultimately withdrew before the hiring process concluded. Of the two remaining candidates, neither candidate possessed all of the essential superintendent endorsement requirements. However, Mr. Durst, alone among the remaining candidates, had completed an EdS superintendency training program and had completed the requisite superintendency internship. The District recently declared an emergency for this position on August 22, 2023. Mr. Durst was hired to serve as the District Superintendent on June 28, 2023.

It is my opinion that the West Bonner County School District and Mr. Durst have complied with the required steps necessary to obtain an emergency provisional certification authorizing Mr. Durst to serve as the District Superintendent during the 2023-24 school year.

Sincerely,

Chris Yorgason
Chris Yorgason, Attorney



WEST BONNER COUNTY SCHOOL DISTRICT #83
134 Main Street, Priest River Idaho 83856
**BOARD OF EDUCATION EMERGENCY
MEETING**

*Meeting Held At:
WBCSD District Office
134 Main Street, Priest River, ID 83856
Tuesday, August 22, 2023*

EMERGENCY MEETING

I. Call Meeting to Order

Chair Rutledge called the meeting to order at 5:00pm. In attendance was Chair Rutledge, Vice Chair Brown, Trustee Reinbold, Trustee Hall, Trustee Barton, Superintendent Durst and Clerk Paradee.

Chair Rutledge explains the condition necessitating the emergency meeting pursuant to Idaho Code 74-204(2) and Board Policy 1500.

II. Pledge of Allegiance

III. Approval of the Amended Agenda and Emergency Meeting (Roll Call Vote) - Action Item

*Vice Chair Brown- Here
Trustee Hall- Here
Trustee Reinbold- Here
Trustee Barton- Here
Chair Rutledge- Here*

IV. Old Business - Action Items

IV.A. Declaring an Emergency Pursuant to Idaho Code 33-1203 and associated matters.

Motion by Vice Chair Brown to move that the Board of Trustees of the West Bonner County School District do now declare an emergency pursuant to Idaho Code 33-1203 and said emergency shall be in whole force and effect from August 31, 2023 until June 30, 2024. Such emergency declaration shall be provided to the Idaho State Board of Education and also added as an

addendum to Superintendent Dust's contract upon the signatures of the chairman and superintendent. 2nd by Trustee Reinbold.

Trustee Hall motions to amend the motion to include a correction to the contract addendum to remove "other qualifying designations" from his contract. 2nd by Trustee Barton.

Trustee Hall and Trustee Barton vote aye, Trustee Reinbold, Vice Chair Brown and Chair Rutledge vote nay. Motion fails.

Board votes on Chair Brown's original motion. Ayes by Vice Chair Brown, Trustee Reinbold and Chair Rutledge. Trustee Hall votes nay, Trustee Barton abstains. Motion carries.

IV.B. Directing Superintendent Durst to Apply for an Emergency Provisional Certificate to serve as WBCSD Superintendent and associated matters.

Motion by Vice Chair Brown to move that the Board of Trustees of the West Bonner County School District do now instruct and otherwise compel Superintendent Durst to apply to the Idaho State Board of Education, with the aid of district legal counsel, for an emergency provisional certificate for the purpose of serving as West Bonner County School District superintendent for the 2023-24 school year by a date no later than August 31, 2023 and further move that upon submission of the application that any provision related to certification in the superintendent's agreement shall be null, void and hereby fulfilled in its entirety. 2nd by Trustee Reinbold.

Vice Chair Brown, Trustee Reinbold and Chair Rutledge vote aye, Trustee Hall votes nay, Trustee Barton abstains. Motion carries.

V. New Business - Action Item

V.A. Directing Superintendent Durst to reply to August 16, 2023 Idaho State Board of Education letter.

Motion by Vice Chair Brown to move the Board of Trustees of West Bonner County School District do now instruct and otherwise compel Superintendent Durst to respond in writing to the State Board of Education by August 23, 2023 to the issues presented to the district in the State Board of Education letter dated August 16, 2023 and report back to the board with the response at the next meeting. 2nd by Trustee Reinbold.

Amended motion by Trustee Hall that the response letter will be reviewed by the full board before it is sent and that the signature needs to be that of the Chair and not the Superintendent. 2nd by Trustee Barton.

Trustee Hall, Trustee Barton, Chair Rutledge and Vice Chair Brown vote aye, Trustee Reinbold abstains. Motion carries.

VI. Motion to Adjourn

Motion to adjourn by Trustee Hall, 2nd by Trustee Reinbold.



Keith Rutledge, Chairman



Brandy Paradee, Board Clerk



WEST BONNER COUNTY SCHOOL DISTRICT #83
Administrative Office
134 Main Street, Priest River, ID 83856
(208)448-4439 • www.sd83.org

To the State Department of Education,

I wanted to inform you that Branden Durst's fingerprints were received and started processing on 08/16/2023. His fingerprints were cleared on 08/24/2023.

Thank you,

Tracy Rusho

Tracy Rusho
Human Resource
Special Services Administrative Assistant

Student No: [REDACTED]

Date Issued: 23-AUG-2023 OFFICIAL

Record of: Branden J Durst

Current Name: Branden J Durst

Issued To: WEST BONNER COUNTY SCHOOL DISTRICT

Course Level: Undergraduate

Level Comments:
CLEP: 3 hrs PASS
Pierce College, WA, 2000: [REDACTED]
Boise State Univ, ID, 1998-2003: [REDACTED]

Degree Information:
Degrees Awarded Bachelor of Arts 23-AUG-2003

Major:
Political Science
Minor:
Communication

| Subj No. | Title | Cred | Grade | Pts | R |
|----------|-------|------|-------|-----|---|
|----------|-------|------|-------|-----|---|

INSTITUTION CREDIT:

Fall Semester 1999

| | | | | | |
|----------|-------------------------------|------------|------------|------------|------------|
| POLS 325 | Political Thought S1 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| POLS 345 | Government & Public Policy S1 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

January Term 2000

| | | | | | |
|----------|----------------------------|------------|------------|------------|------------|
| CRIT 117 | Critical Conversation CC,J | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
|----------|----------------------------|------------|------------|------------|------------|

Fall Semester 2000

| | | | | | |
|----------|------------------------------|------------|------------|------------|------------|
| COMA 123 | Communication & Theatre | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| COMA 225 | Communication Arts Practicum | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| COMA 330 | Public Speaking | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| POLS 361 | Polit Parties & Elections S1 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| SPAN 101 | Elementary Spanish | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

January Term 2001

| | | | | | |
|----------|-------------------------------|------------|------------|------------|------------|
| COMA 302 | Directing Speech/Debate Progm | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
|----------|-------------------------------|------------|------------|------------|------------|

Spring Semester 2001

| | | | | | |
|----------|-------------------------------|------------|------------|------------|------------|
| CSCE 115 | Solve It With Computers MR,NS | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| CSCE 144 | Intro to Computer Science NS | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| ENGL 232 | Women's Literature A,I,T | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| HIST 252 | 19th-Century American Hist S1 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| PHED 100 | Personalized Fitness Progm PE | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

| Subj No. | Title | Cred | Grade | Pts | R |
|----------|-------|------|-------|-----|---|
|----------|-------|------|-------|-----|---|

INSTITUTION CREDIT:

Fall Semester 2001

| | | | | | |
|----------|------------------------|------------|------------|------------|------------|
| COMA 381 | Media Law & Principles | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| COMA 425 | Forensics Practicum | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| PHIL 233 | Formal Logic | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| POLS 347 | Political Economy S1 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| RELI 226 | Christian Ethics R2 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

January Term 2002

| | | | | | |
|----------|------------------------------|------------|------------|------------|------------|
| PHED 163 | Beginning Badminton PE | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| RELI 212 | Relig & Lit/New Testament R1 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

Spring Semester 2002

| | | | | | |
|----------|------------------------------|------------|------------|------------|------------|
| CSCE 120 | Computerized Info Systems NS | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| ECON 491 | IS: Economic Policy Analysis | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| PHIL 228 | Social & Political Phil PH | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| STAT 231 | Intro Statistics (SOCl) MR | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

Summer 2002

| | | | | | |
|----------|-------------------------------|------------|------------|------------|------------|
| POLS 450 | IS: Internship in Politics S1 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
|----------|-------------------------------|------------|------------|------------|------------|

Fall Semester 2002

| | | | | | |
|----------|--------------------------------|------------|------------|------------|------------|
| BUSA 310 | Information Systems | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| COMA 285 | Comm/Proc:Writing Seminar | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| ECON 130 | Global/Erviron Econ Pncepls S2 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| ECON 151 | Principles/Macroeconomics S2 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| PHED 241 | Coed Basketball PE | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| POLS 331 | International Relations S1 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

January Term 2003

| | | | | | |
|----------|---------------------|------------|------------|------------|------------|
| PHED 183 | Power Aerobics PE | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| THEA 160 | Intro to Theatre AR | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

Spring Semester 2003

| | | | | | |
|----------|------------------------------|------------|------------|------------|------------|
| CSCE 120 | Computerized Info Systems NS | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| PHED 259 | IS: Ultimate Frisbee PE | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| POLS 338 | American Foreign Policy S1 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| POLS 386 | The Middle East C, S1 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| STAT 231 | Introductory Statistics MR | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

Student No: [REDACTED]

Date Issued: 23-AUG-2023 OFFICIAL

| Subj | No. | Title | Cred | Grade | Pts | R |
|------|-----|-------|------|-------|-----|---|
|------|-----|-------|------|-------|-----|---|

INSTITUTION CREDIT:

[REDACTED]

| Transcript Totals | Earned Hrs | GPA Hrs | Points | GPA |
|-------------------|------------|---------|--------|-----|
|-------------------|------------|---------|--------|-----|

TOTAL INSTITUTION

[REDACTED]

TOTAL TRANSFER

OVERALL

-----END OF TRANSCRIPT-----

Kelly Poth
Kelly Poth, Registrar



BOISE STATE UNIVERSITY

OFFICIAL GRADUATE TRANSCRIPT



BOISE STATE UNIVERSITY
REGISTRAR

1910 UNIVERSITY DRIVE
BOISE, ID 83725
IDENTIFYING CODE: [REDACTED]

Name: **Branden Durst**
Student ID: [REDACTED]

*Certified as a correct copy.
Honorable dismissal granted
unless the contrary is expressly
stated. Not an official transcript
without signature and official seal.*

SSN: [REDACTED]
Birthdate: [REDACTED]
Student Address: [REDACTED]
Print Date: [REDACTED]

Degrees Awarded

Degree: Master of Public Administration
Confer Date: 12/21/2007
Plan: General Public Administration
Degree: Education Specialist
Confer Date: 05/07/2022
Plan: Executive Educational Leadership

Transfer Credits

Transfer Credit from Claremont Graduate School

Spring 2006

Transfer Credit from Kent State University Main Campus

Spring 2006

Beginning of Graduate Record

Spring 2006 (01/17/2006 - 05/11/2006)

| Course | Description | [REDACTED] | [REDACTED] |
|------------|----------------------------------------------------------|------------|------------|
| ECON 596 | Independent Study Higher Education Economics & Policy | [REDACTED] | [REDACTED] |
| PUBADM 500 | Admin in the Public Sector | [REDACTED] | [REDACTED] |
| PUBADM 550 | The Exec and the Admin Process | [REDACTED] | [REDACTED] |

Term GPA
CUM GPA
BSU GPA

Fall 2006 (08/21/2006 - 12/14/2006)

| Course | Description | [REDACTED] | [REDACTED] |
|------------|----------------------------------------------------------|------------|------------|
| ECON 596 | Independent Study Higher Education Economics & Policy | [REDACTED] | [REDACTED] |
| PUBADM 502 | Organizational Theory | [REDACTED] | [REDACTED] |

Term GPA
CUM GPA
BSU GPA

Summer 2007 (05/14/2007 - 08/12/2007)

| Course | Description | [REDACTED] | [REDACTED] |
|------------|--------------------------------------------------------------|------------|------------|
| PUBADM 505 | Pub Personnel Administration | [REDACTED] | [REDACTED] |
| PUBADM 582 | Set Top: Pub Pol & Pol Analysis Public Policy Analysis | [REDACTED] | [REDACTED] |

Term GPA
CUM GPA
BSU GPA

Fall 2007 (08/27/2007 - 12/20/2007)

| Course | Description | [REDACTED] | [REDACTED] |
|--------------------------|--------------------------|------------|------------|
| PUBADM 595 | Reading and Conference | [REDACTED] | [REDACTED] |
| Course Topic: PUBADM 600 | Budgeting and Assessment | [REDACTED] | [REDACTED] |
| Course Topic: | Capstone Course | [REDACTED] | [REDACTED] |



BOISE STATE UNIVERSITY

OFFICIAL GRADUATE TRANSCRIPT



1910 UNIVERSITY DRIVE
BOISE, ID 83725
IDENTIFYING CODE: [REDACTED]

Name: **Brandon Duist**
Student ID: [REDACTED]

*Certified as a correct copy.
Honorable dismissal granted
unless the contrary is expressly
stated. Not an official transcript
without signature and official seal.*

[REDACTED]

[REDACTED]

Fall 2020 (08/24/2020 - 12/18/2020)

Spring 2022 (01/10/2022 - 05/06/2022)

Course ED-CIFS 676
Description Foundations of Leading Orgs

Course ED-CIFS 680
Description Capstone Course

Term GPA
CUM GPA
BSU GPA

Term GPA
CUM GPA
BSU GPA

Spring 2021 (01/11/2021 - 05/07/2021)

Course ED-CIFS 677
Description Leading Continuous System-Wide

Term GPA
CUM GPA
BSU GPA

Summer 2021 (05/10/2021 - 08/15/2021)

Course ED-CIFS 678
Description Theory & Research

Term GPA
CUM GPA
BSU GPA

Fall 2021 (08/23/2021 - 12/17/2021)

Course ED-CIFS 679
Description Clinical Experience

Term GPA

End of OFFICIAL GRADUATE TRANSCRIPT



BOISE STATE UNIVERSITY

OFFICIAL UNDERGRADUATE TRANSCRIPT



BOISE STATE UNIVERSITY
REGISTRAR

1910 UNIVERSITY DRIVE
BOISE, ID 83725
IDENTIFYING CODE: [REDACTED]

Name: **Branden Duirst**
Student ID: [REDACTED]

*Certified as a correct copy.
Honorable dismissal granted
unless the contrary is expressly
stated. Not an official transcript
without signature and official seal.*

SSN: [REDACTED]
Birthdate: [REDACTED]
Student Address: [REDACTED]
Print Date: [REDACTED]

Degrees Awarded

Degree: Master of Public Administration
Confer Date: 12/21/2007
Plan: General Public Administration
Degree: Education Specialist
Confer Date: 05/07/2022
Plan: Executive Educational Leadership

Test Credits

Test Credits Applied Toward Undergraduate Degree Seeking
CLEP Subject: Basic 07/21/1999
Examinations: Marketing
Transferred to Term 1999 Sum as
MKTG 301 Principles of Marketing

Beginning of Undergraduate Record

Fall 1998 (08/24/1998 - 12/17/1998)

Course Description
COMM 111 Fund of Speech
Communication
ENGL 101 English Composition
SOC 101 Introduction to Sociology
SOC 210 Comp Appl in Social
Science

Spring 1999 (01/19/1999 - 05/14/1999)

Course Description
CANSTD 494 Workshop
Geography of West Canada-Trans Devel & Setmt of W Can
COMM 231 Public Speaking
ENGL 102 English Composition
POLS 101 American National
Government
PSYC 101 General Psychology

Summer 2003 (05/19/2003 - 08/17/2003)

Course Description
BIOL 100 Concepts of Biology

Undergraduate Career Totals

End of OFFICIAL UNDERGRADUATE TRANSCRIPT



**NAMPA
CHRISTIAN
SCHOOLS**

"Train a child in the way he should go, and when he is old he will not turn from it." Proverbs 22:6

To Whom it may concern,

While Branden Durst was doing his internship hours at Nampa Christians Schools we had some outside trainers (Kathlene Hanson and Joani Peterson) to lead professional development in the Danielson Framework. The training took place on 10/18/21. Branden Durst finished the training and outside reading with the staff at that time.

Thank you,

**Dr. Greg Wiles
Superintendent
Nampa Christian Schools**



BOISE STATE UNIVERSITY

1910 UNIVERSITY DRIVE
BOISE, ID 83725
IDENTIFYING CODE: [REDACTED]

SSN: [REDACTED]
Birthdate: [REDACTED]
Student Address: [REDACTED]

Print Date: [REDACTED]

Degrees Awarded
Master of Public Administration
12/21/2007
General Public Administration
Education Specialist
05/07/2022
Executive Educational Leadership

Test Credits
Test Credits Applied Toward Undergraduate Degree Seeking 07/21/1999
CLEP Subject Basic
Examinations Marketing
Transferred to Term 1999 Sum as
MKTG 301 Principles of Marketing

Beginning of Undergraduate Record
Fall 1998 (08/24/1998 - 12/17/1998)

| Course | Description | Credits |
|----------|------------------------------|---------|
| COMM 111 | Fund of Speech Communication | |
| ENGL 101 | English Composition | |
| SOC 101 | Introduction to Sociology | |
| SOC 210 | Comp Appl in Social Science | |

OFFICIAL UNDERGRADUATE TRANSCRIPT

Name: **Branden Durst**
Student ID: [REDACTED]



BOISE STATE UNIVERSITY

W. Nelson

REGISTRAR

*Certified as a correct copy.
Honorable dismissal granted
unless the contrary is expressly
stated. Not an official transcript
without signature and official seal.*

Spring 1999 (01/19/1999 - 05/14/1999)

| Course | Description | Credits |
|------------|------------------------------------------------------------------------|---------|
| CANSTD 494 | Workshop Geography of West Canada - Train Driver & Setpoint of VV Call | |
| COMM 231 | Public Speaking | |
| ENGL 102 | English Composition | |
| POLS 101 | American National Government | |
| PSYC 101 | General Psychology | |

Summer 2003 (05/19/2003 - 08/17/2003)

| Course | Description | Credits |
|----------|---------------------|---------|
| BIOL 100 | Concepts of Biology | |

Undergraduate Career Totals

End of OFFICIAL UNDERGRADUATE TRANSCRIPT



BOISE STATE UNIVERSITY

1910 UNIVERSITY DRIVE
BOISE, ID 83725
IDENTIFYING CODE: [REDACTED]

SSN: [REDACTED]
Birthdate: [REDACTED]
Student Address: [REDACTED]

Print Date:

Degrees Awarded

Degree: Master of Public Administration
Confer Date: 12/21/2007
Plan: General Public Administration
Degree: Education Specialist
Confer Date: 05/07/2022
Plan: Executive Educational Leadership

Transfer Credits

Transfer Credit from Claremont Graduate School

Spring 2006

[REDACTED]

Course Trans 3.000 Transfer
GPA: Totals:

Transfer Credit from Kent State University Main Campus

Spring 2006

[REDACTED]

Course Trans 3.333 Transfer
GPA: Totals:

Beginning of Graduate Record

Spring 2006 (01/17/2006 - 05/11/2006)

| Course | Description | 596 | 500 | 550 |
|--------|-------------------------------------|-----|-----|-----|
| ECON | Independent Study | | | |
| PUBADM | Higher Education Economics & Policy | | | |
| PUBADM | Admin in the Public Sector | | | |
| PUBADM | The Exec and the Admin Process | | | |

OFFICIAL GRADUATE TRANSCRIPT



BOISE STATE UNIVERSITY

Branden Durst

REGISTRAR

Name: **Branden Durst**
Student ID: [REDACTED]

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without signature and official seal.

[REDACTED]

[REDACTED]

Fall 2006 (08/21/2006 - 12/14/2006)

| Course | Description |
|------------|--------------------------------------|
| ECON 596 | Independent Study |
| PUBADM 502 | Higher Education: Economics & Policy |
| | Organizational Theory |

[REDACTED]

Summer 2007 (05/14/2007 - 08/12/2007)

| Course | Description |
|------------|---------------------------------|
| PUBADM 505 | Pub Personnel Administration |
| PUBADM 582 | Sel Top: Pub Pol & Pol Analysis |
| | Public Policy Analysis |

[REDACTED]

Fall 2007 (08/27/2007 - 12/20/2007)

| Course | Description |
|------------|------------------------|
| PUBADM 595 | Reading and Conference |
| PUBADM 600 | Budgeting Assessment |
| | Capstone Course |

[REDACTED]



BOISE STATE UNIVERSITY

1910 UNIVERSITY DRIVE
BOISE, ID 83725
IDENTIFYING CODE: [REDACTED]

OFFICIAL GRADUATE TRANSCRIPT



BOISE STATE UNIVERSITY

Apelon

REGISTRAR

*Certified as a correct copy.
Honorable dismissal granted
unless the contrary is expressly
stated. Not an official transcript
without signature and official seal.*

Name: **Branden Durst**
Student ID: [REDACTED]

[REDACTED]

[REDACTED]

Fall 2020 (08/24/2020 - 12/18/2020)

Fall 2021 (08/23/2021 - 12/17/2021)

Course
ED-CIFS 676

Description
Foundations of
Leading Orgs

Description
Clinical Experience

Course
ED-CIFS 679

[REDACTED]

[REDACTED]

Spring 2021 (01/11/2021 - 05/07/2021)

Spring 2022 (01/10/2022 - 05/06/2022)

Course
ED-CIFS 677

Description
Leading
Continuous
System-Wide

Description
Capstone Course

Course
ED-CIFS 680

[REDACTED]

[REDACTED]

Summer 2021 (05/10/2021 - 08/15/2021)

Course
ED-CIFS 678

Description
Theory & Research

[REDACTED]

End of OFFICIAL GRADUATE TRANSCRIPT

Graduate Career Totals

Application Packet for State Board of Education – Emergency Provisional Certificate

THE EMERGENCY PROVISIONAL CERTIFICATE ALLOWS A SCHOOL DISTRICT OR CHARTER SCHOOL TO REQUEST ONE (1) YEAR CERTIFICATE/ENDORSEMENT IN AN EMERGENCY SITUATION FOR A CANDIDATE WHO DOES NOT HOLD THE REQUIRED IDAHO CERTIFICATE/ENDORSEMENT TO FILL A POSITION.

As per IDEA, an Emergency Provisional Certification cannot be used for special education.



IDAHO STATE DEPARTMENT OF EDUCATION
CERTIFICATION & PROFESSIONAL STANDARDS

650 W STATE STREET, 2ND FLOOR
PO BOX 83720
BOISE, IDAHO 83720-0027
208 332 6800 OFFICE
WWW.SDE.IDAHO.GOV

REVISED 07/05/2023

EMERGENCY PROVISIONAL CERTIFICATE APPLICATION PROCESS

The Emergency Provisional Certificate allows a school district or charter school to request one (1) year certificate/endorsement in an emergency situation for a candidate who does not hold the required Idaho certificate/endorsement to fill a position.

As per [Idaho Code §33-1203](#), "... in emergencies, which must be declared, the state board may authorize the issuance of provisional certificates based on not less than two (2) years of college training.

The process for approval of Emergency Provisional Certificate Applications are as follows:

1. As per IDEA, an Emergency Provisional Certificate shall not be used for special education.
2. The applicant must pass a background check as required by [Idaho Code §33-130](#).
3. The applicant must have two (2) years of college training, which is defined as 48 semester credits.
4. In order to meet emergency requirement(s), all applications must include the following:
 - a. Date the school district or charter school declared an emergency.
 - b. Date applicant was hired to serve in the position that requires certification/endorsement.
 - c. Summary of recruitment efforts which lead to the emergency.
5. Applications received after January 1 of the school year must be due to the school district or charter school losing a staff member after January 1 of the school year.
6. The Emergency Provisional Certificate is approved as a one (1) time basis per individual except under extenuating circumstances. An explanation of extenuating circumstances must be included with a second-year application.

NOTE – IF AN INDIVIDUAL WANTS TO CONTINUE TEACHING IN A SCHOOL DISTRICT OR CHARTER SCHOOL, THEY NEED TO WORK TOWARD CERTIFICATION USING A STATE-BOARD APPROVED ROUTE TO CERTIFICATION.

State Department of Education Certification Staff will review applications based on the above Board-approved process and an agenda item listing the candidates that have met the above Board-approved process will be placed on the next meeting of the Board within the six (6) week timeline of Board agenda item submission. If necessary, a special Board meeting may be called.

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CHECKLIST OF COMPLETE APPLICATION - The State Department Education Certification Staff will ONLY review completed application packets. Incomplete packets may result in funding issues for the district/charter. Verification of packet completion is the responsibility of the district/charter.

- **Transcripts**
 - Attach official transcripts verifying an associate’s degree or higher, or not less than two (2) years of college training (48 semester credits) as per [Idaho Code §33-1203](#).
- **Emergency explanation**
 - Provide a summary of the recruitment efforts which led to the emergency situation.
- **State Board of Education Emergency Provisional Application**
 - Completed and signed
- **Application fee - \$100**
 - Check or money order is to be made payable to the State Department of Education or SDE and is included with the application.
(Credit cards are not accepted. Payment is non-refundable. One (1) check or money order for both application and BIC fees is acceptable.)
- **Background Investigation Check (BIC)**
 - Completed and signed Idaho fingerprint card
 - Information is available on the following [Background Investigation Check website](#)
 - Associated fingerprint forms
 - Background check fee - \$28.25
 - A new fingerprint packet is required if the candidate is new to the district/charter.
 - Certificates will not be issued unless the applicant has cleared a BIC.

IMPORTANT DATES FOR SUBMISSION

| Date Completed Application due to State Department of Education | State Board of Education Meeting Date |
|-----------------------------------------------------------------|---------------------------------------|
| June 21, 2023 | August 23, 2023 |
| August 16, 2023 | October 18-19, 2023 |
| October 11, 2023 | December 13, 2023 |
| December 26, 2023 | February 27, 2024 |
| February 12, 2024 | April 17-18, 2024 |
| April 16, 2024 | June 19-20, 2024 |