



Address: 15184 N. Fishing Creek Ave Nampa, ID 83651

Phone: 208-993-0430

Detail of Time for Clerking Invoice

Aug-22

Date	Description	Time (Hours)
8.2.22	Working on Board Packets and gathering information/emails/calls and follow-up on school district business (Technology and Access issues)	6.25
8.3.22	Working on Board Packets and gathering information/emails/calls and follow-up on school district business (Technology and Access issues)	6.5
8.4.22	Set up and prepare for meeting/Special Board Meeting / follow-up meetings and calls for the board meeting	8.75
8.5.22	Post agenda and Working on Board Packets and gathering information/emails/calls and follow-up on school district business (Technology and Access issues)	6.75
8.6.22	Working on Board Packets and gathering information	6.25
8.8.22	Set up and prepare for meeting/Regular Board Meeting / follow-up meetings and calls for the board meeting and special board meeting	12.5
8.9.22	Set up and prepare for meeting/Special Board Meeting / follow-up meetings and calls for the board meeting/Follow-up from Board Meeting including but not limited to emails/ draft minutes/calls (Technology and Access issues)	10.75
8.10.22	Follow-up with emails, calls, policy, process, work on board packets for upcoming meetings, and board meeting year at a glance (Technology and Access issues)	10.5
8.11.22	Follow-up from Board Meeting including but not limited to emails/calls/proofing of draft minutes(Technology and Access issues)	8
8.12.22	Virtual meeting on school district business, Follow-up with emails, calls, policy, process, Notice of Possible Quorums for Steered Straight, Follow-up with emails, calls, policy, process, work on board packets for upcoming meetings, and board meeting year at a glance (Technology and Access issues)	8
8.15.22	Working on gathering information/emails/calls and follow-up on school district business (Technology and Access issues)	6.5
8.17.22	Follow-up with emails, calls, information, meetings on school district business work (Technology and Access issues)	5.75
8.18.22	Follow-up with emails, calls, policy, process, Notice of Possible Quorums for Steered Straight, Follow-up with emails, calls, policy, process, and work on board packets for upcoming meetings with information from staff	10
8.19.22	Follow-up with emails, calls, information, meetings on school district business work	10
8.20.22	Follow-up with emails, calls, policy, information, meetings on school district business work	4.25
8.23.22	Follow-up with emails, calls, policy, information, meetings on school district business work	10

	Working on upcoming meetings and gathering information/emails/calls and follow-up on school district business	
8.24.22	(Technology and Access issues)	8.5
8.25.22	Gathering information/Updating documents/reviewing policy/emails/calls and follow-up on school district business (Technology and Access issues)	8.5
8.26.22	Gathering information/Updating documents/reviewing policy/emails/calls and follow-up on school district business (Technology and Access issues)	9.75
8.29.22	Gathering information/Updating documents/reviewing policy/emails/calls and follow-up on school district business (Technology and Access issues)	8.25
8.30.22	Gathering information/Updating documents/reviewing policy/emails/calls and follow-up on school district business (Technology and Access issues)	6.5
	Agenda setting and follow up on packet information	
8.31.22	Meetings/emails/calls and follow-up on school district business (Technology and Access issues)	10
	Total:	182.25

